



Service Overview

Building Prosperity Through People



We are Proud to be ESAC Accredited



A Source of Trusted Advice | Vetted Ethical and Dependable Owners and Managers
Commitment to Operational Excellence | Financial Reliability & Regulatory Compliance

Accredited PEOs have paid over \$200 billion in federal employment taxes
and billions more in other employer responsibilities without a single
financial default since ESAC began accrediting PEOs in 1995.

The Gold Standard for PEO Best Practices and Financial Reliability
Less than seven percent of the industry has achieved this proven level of reliability.

Full-Service HR Solutions to Boost Your Business

Unmatched HR & Compliance

Streamline your HR with a concierge-style dedicated resource, while keeping your business protected and maintaining a compliant, worry-free environment.



Better Employee Benefits

Gain a competitive edge to attract and keep top-talent with access to exclusive employee benefits at affordable rates with predictable year-over-year cost.



Powerful Platform

Create efficiency and gain valuable insight into HR activities with an intuitive, easy-to-use platform. Eliminate the hassle of payroll with a simplified solution and a dedicated team of payroll experts working for you.



Unmatched HR and Compliance



Dedicated, Concierge-Style Support

Rely on a seasoned Client Success Manager as your single point of contact to provide you with support and guidance in all areas of HR whenever you need it.

HR On-Demand Compliance Resource Center

Get full access to our On-Demand HR Compliance Resource Center. A full suite of resources, all at your fingertips!



HR & Client Services

Quickly connect with your dedicated team member to help you with whatever comes your way.



We help your business with:

- ✓ Onboarding
- ✓ Benefit Enrollment
- ✓ Performance Management
- ✓ HR Document Design
- ✓ Wage & Salary Analysis
- ✓ Employee Training and Development
- ✓ State and Federal Laws Guidance
- ✓ Handbook Creation
- ✓ Retention and Growth Optimization
- ✓ Strategic Development
- ✓ Disciplinary Guidance
- ✓ ACA Compliance
- ✓ Worksite Safety
- ✓ Benefit Enrollment
- ✓ Performance Management

Compliance & Risk Mitigation

Your business is protected – period.



Workers' Compensation

Quality, affordable coverage through Zurich. Plus, our Risk Management Specialists will be on-hand to assist employees and quickly manage, evaluate and process all claims.



Employer Practices Liability Insurance (EPLI)

Protect your business against claims made by employees with the coverage you need, typically out of reach for smaller businesses.



Unemployment Claims Management

Take the time-consuming burden of processing and managing unemployment claims off your plate. We will provide all required termination documentation, respond to all inquiries, and submit all necessary paperwork.

Additional Compliance & Risk Mitigation Services to help protect your business:

- ✓ Benefits Compliance
- ✓ On Demand HR Compliance Resource Center
- ✓ Payroll Compliance (W2, 1099, 940 & 941 Filings)
- ✓ Sexual Harassment Prevention Training Mandate
- ✓ Wage Garnishments
- ✓ COBRA Management
- ✓ I-9 Electronic Filing
- ✓ EEO-1 Filing
- ✓ Posting Requirements
- ✓ New Hire Reporting

Better Employee Benefits



Cigna Medical Benefits (exclusive access*)

MetLife Dental, Vision, LTD, STD Group Life Insurance, Individual Life Insurance and EAP

ThrivePass FSA, HSA, Transit Account and COBRA Administration

401(k) Plans with over 25 Funds like Vanguard, Fidelity, Prudential, and American Funds – including concierge support through Slavic401(k)

Aflac Critical Illness, Accident, and Hospital Indemnity Insurance

Tickets at Work Corporate Entertainment Benefits Provider

Pet Benefit Solutions Pet Insurance

LifeLock Identity Theft Protection



Benefits Administration | Concierge Support

Get The Service Your Employees Deserve

Our white-glove boutique service model was designed to provide you with the true level of service you and your family want and deserve.

We get it, healthcare is confusing.

America's healthcare system is confusing, and things can go wrong. The best solution is to understand your options. Our services provide every member with a Personal Health Assistant.

Our job is to make your life easier, save you money and empower you to make the best healthcare decisions for you and your family.

Enjoy the benefits of our Premier HealthCare Concierge Service as the frontline for all employee benefits inquiries and issues.



Concierge Benefits

❖ one medical

Control costs and create a healthier and happier workforce with a premier employee benefit – One Medical.

One Medical is a national, membership-based primary care practice on a mission to make getting quality care more affordable, accessible, and enjoyable for all through a blend of human-centered design, expert technology, and an exceptional team.

From preventive care to chronic illness management to mental health care and pediatrics, One Medical is the healthcare homebase for whenever and wherever your team needs care.



Convenient, comfortable offices where the whole family can get primary care — from newborns to nanas



Easy to use app for prescription renewals, up-to-date records access, referral requests, and more



24/7 virtual care access with expert medical providers for no additional cost



Same/next-day appointment availability at 125+ near-site offices across 18+ US cities

90+
NPS

76%
of employees say
One Medical
improved their
opinion of their
employer

8%+
savings in total
cost of care

41%
fewer ER visits

Powerful Platform



Backed by PrismHR



80,000+
Organizations



2,000,000+
Employees



\$80+ Billion
in Annual Payroll



Payroll Processing

Streamline your business and maximize efficiency with our powerful cloud-based solution.



Here's how Emplova Technology can help your business:

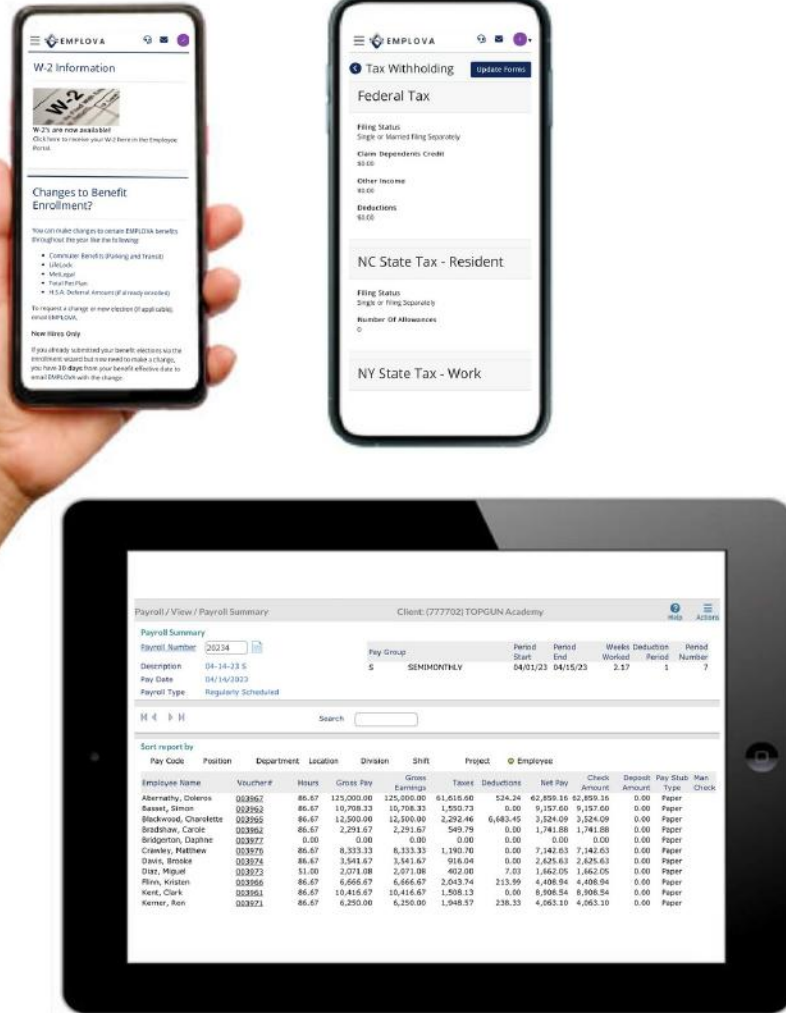
- ✓ Enhance management capabilities with extensive reporting and better insight into HR activities.
- ✓ Maximize efficiency and gain back time with HR centralization.
- ✓ Allow employees to access and update information from anywhere at anytime.
- ✓ Access all your HR data in real-time on the go.
- ✓ Significantly reduce HR demands and requests

Access many reports including:

- ✓ Payroll Register
- ✓ Deduction/Benefit Register
- ✓ Employee Overview
- ✓ Hours and Earnings Recap
- ✓ Time Entry Report
- ✓ Report Builder



App Enabled Technology | Concierge Support



A Seamless Transition to Emplova

Your **Dedicated Client Success Manager** will guide you through our quick and simple implementation process. It's as easy as 1, 2, 3....

1 Account Set Up

Data Collection

- Departments, locations and positions
- Deduction & Reoccurring Payment Register
- Employee Upload File
- PTO Plans and Balance Report (if applicable)
- FICA/FUTA YTD (if applicable)

Company Preparation

- State Unemployment requirements
- Bank Authorization Form

Emplova Portal Training

- In-depth review of portal functionality with your Client Success Manager



Our clients typically spend about six hours on Account Set Up.

2 Employee Onboarding

Meet EMPLOVA!

- Employees receive introduction letter to prepare them and provide next steps

Welcome Email

- Employees are sent a link to complete the onboarding process through the Emplova Employee Portal



Employees spend **no more than 30 minutes** on Onboarding.

3 Up and Running

Gain Back Valuable Time Immediately

- Quickly connect with your dedicated Client Success Manager as your single point of contact anytime you need help **(cell phone number provided)**
- Employees can get help with all employee benefits questions, concerns and issues through our Healthcare Concierge Service
- Get the fastest turnaround times in the industry for HR requests and issue resolution
- Proactive HR compliance provided year-round



Suggested set up time is 30 days.



Our Purpose

We are driven by a love for helping companies grow and prosper through an exceptional people strategy. We create lasting relationships that empower people to achieve their ultimate greatness.

Our Promise

We will keep your HR responsibilities running efficiently so you can focus on your core business with confidence. Our team will always be available to answer a question, take a call, get together, and help you with whatever is going on, whenever you need us.

Together, we will build prosperity through our people.

